

Ballot Reconciliation Report (for Poll Book)

Form is included in the back of each poll book and is used to reconcile ballots on Election Day.

COUNTY\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PRECINCT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***PART 1***

1. Last ballot number issued \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Subtract Void and Spoiled Ballots \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **Subtotal** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Subtract number of ballots reserved for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Absentee voting – see [Ballot Certification Report](http://sos.mt.gov/portals/142/elections/documents/officials/Ballot-Certification-Report.docx)

(use the “Total number of ballots retained for

Absentee voting” number from that form)

1. **Total number of paper ballots issued** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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***PART 2***

1. Total number of paper ballots issued \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(same as Part 1, #5)

1. Subtract total number of unresolved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

provisional ballots

1. **Total number of ballots less unresolved** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\*

**provisional ballots**

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***PART 3***

1. **Total number of ballots in ballot box** (sheet 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\*

(sheet 2 if applicable) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(this number should be the actual number of ballots counted – the number of sheet 1 and sheet 2 ballots may be different, especially in cases in which electors do not vote or return sheet 2.)

\*#8 and #9 should match. If they do not, fill out the reason below.

***If number of ballots hand-counted does not reconcile with number from poll book ballot reconciliation, detail below how many ballots are short or in excess and any reason of which you are aware for the discrepancy:***

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signatures of Judges:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Updated April 21, 2017*