## **2023 MUNICIPAL PRIMARY AND GENERAL ELECTION CALENDAR**

Montana Secretary of State

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# 2023

April '23								
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May '23									
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June '23									
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July '23									
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August '23								
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September '23								
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October '23									
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November '23									
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December '23									
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31									

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Deadline	Activity	Statute
	2023	
	Note: Some activities are only completed if a municipal primary election is held	
April 20	Candidate filing opens – 8:00am	13-10-201(7)
June 19	Candidate filing closes – 5:00pm DEADLINE	13-10-201(7)
	5:00 p.m. – Deadline for candidates to withdraw <b>primary election</b> candidacy.	13-10-325(1)(b)
Within 5 days of filing for office	Candidates must file required campaign paperwork with the Commissioner of Political Practices ( <a href="http://politicalpractices.mt.gov/">http://politicalpractices.mt.gov/</a> ) to appear on the ballot.	13-37-201
After close of candidate filing	The Commissioner of Political Practices shall notify the election administrator conducting an election when a candidate or a candidate's treasurer has not complied with MCA, <u>2-2-106</u> or the provisions of this chapter and that the candidate's name may not appear on the official ballot.	13-37-126(3)
By June 29	Election administrators determine whether nonpartisan primary elections and parties' primary elections need to be held, then immediately notify governing body.	13-10-209 13-14-115(2)(d)
	Deadline for governing body to decide that a nonpartisan primary must be held, if election administrator determines that the election need not be held.	<u>13-14-115(3)</u>
July 10	5:00 p.m. – Deadline for write-in candidates to file a Declaration of Intent for the <b>primary election</b> .	<u>13-1-403(2)</u> <u>1-1-307</u>
July 14	Deadline for Secretary of State to receive mail ballot plan, timetable and instructions from county election administrators planning to conduct municipal primary election(s) by mail ballot.	13-19-205(1)
Starting not earlier than July 17	Election administrators must publish notice specifying the day regular voter registration for <b>primary election</b> will close and the availability of late registration (three times in the four weeks preceding close of registration).	13-2-301(1)(b)
August 3 – September 2	Election administrators publish notice of the <b>primary election</b> three times. ( <i>If the newspaper of general circulation is weekly, notice may be published two times.</i> )	13-1-108(1)
August 14	5:00 p.m. – Deadline for candidates to withdraw general election candidacy.	13-10-327(2)
	Close of primary election regular registration (registration forms postmarked by this date and received within 3 days are accepted for regular registration).	<u>13-2-301</u> <u>1-1-307</u>
	Beginning of period during which election administrators publicly test and certify that each voting machine used in an election is performing properly before the <b>primary election</b> .	13-17-212
	Date primary election absentee ballots must be available for in-person voting if the election is conducted as a <b>polling place election</b> .	13-13-205
August 15	Late Registration begins – Primary Election.	<u>13-2-304</u>
August 17	Registration forms postmarked by August 14 and received by this date are accepted for regular registration (primary election).	13-2-301(3)
August 23 – 28	If conducting election by mail ballot, absentee ballots are sent during this period. A single mailing date <b>must</b> be chosen that is 20-15 days before election (primary election).	13-19-207(1)
September 2 – 10	Election administrators must publish: a diagram showing the voting system and a sample of the ballot layout, a statement of the locations where voting systems used by voters are on public exhibition, and instructions on how to vote (primary election).	13-17-203(1)
	Election administrators must publish locations of the precinct polling places, including accessibility designations for each polling place (primary election).	13-3-105(2) 13-3-207

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September 5	5:00 p.m. Deadline for write-in candidates to file a Declaration of Intent for the general election.	<u>13-1-403(2)</u> <u>1-1-307</u>
September 7	Election administrators may at their option, if the county qualifies, conduct early preparation of absentee ballots as provided in statute and administrative rule (primary election).	13-13-241(7), (8) 44.3.2204 ARM
September 8	Deadline for Secretary of State to receive mail ballot plan, timetable and instructions from county election administrators planning to conduct municipal general election by mail ballot.	13-19-205
September 8	Beginning of period for printing <b>primary election</b> precinct register.	13-2-116(1)
	After 5:00 p.m. – Beginning of period for qualified electors who are prevented from voting at the polls as a result of illness or health emergency, occurring between 5:00 p.m. of the Friday before the election and 8:00 p.m. on election day, to request to vote in the <b>primary election</b> by special absentee ballot.	13-13-211(2) 13-13-212(2)
September 11	<b>Noon</b> - Deadline for application to be made for <b>primary election</b> absentee ballot.	13-13-211(1)
	<b>Noon</b> - Absentee ballots are issued to late registrants up until this time on the day before election day; late registrants who submit a registration form after noon must return to the election office on election day to receive an absentee ballot ( <b>primary election</b> ).	13-2-304 *Modified by court ruling to have late registration end at 8:00 pm on election day.
September 12	MUNICIPAL PRIMARY ELECTION	13-1-107(2)
	Election administrators or designees must randomly test and certify 10% of each type of voting system (a minimum of one per county), to validate the accuracy of voted paper ballots with the voting system results.	44.3.1713(1)(f) ARM
	8:00 p.m End of late registration (or when all individuals in line at 8:00 p.m. have registered).	*Modified by court ruling to have late registration end at 8:00 pm on election day.
Starting not earlier than September 12 (General Election)	Election administrators must publish notices specifying the day regular voter registration for <b>general election</b> will close, Oct 10, and the availability of late registration (three times in the four weeks preceding close of registration).	13-2-301(1)(b) 1-1-307
September 13 – 18	Period during which election administrators may open a package containing a precinct register to resolve provisional ballots ( <b>primary election</b> ).	13-15-107(7)(b) 13-15-301(2)
September 18	3:00 p.m. – Deadline for election administrators to receive Federal Write-In Absentee Ballots (FWABs) that were sent by absent military and overseas electors by 8:00 p.m. on election day ( <b>primary election</b> ).	13-21-206(1)(c)
	3:00 p.m. – Counting of provisional ballots that are not resolved by the end of election day may not begin prior to this date and time ( <b>primary election</b> ).	13-15-107(8)
By September 26 (Primary Election)	<b>Primary Election</b> Canvass completed – Board declares nominated the individuals having received the highest number of votes cast for each office and proclaims adoption or rejection of ballot issues.	13-15-401 13-15-405
September 28 – October 28	Election administrators publish notice of the <b>general election</b> 3 times. ( <i>If the newspaper of general circulation is weekly, notice may be published 2 times.</i> )	13-1-108
Within 5 days of official canvass certification (Primary Election)	Deadline for candidates to initiate contest of <b>primary election</b> nomination.	13-36-102(1)
	Deadline for unsuccessful <b>primary election</b> candidates to apply for a recount, if applicable.	13-16-201 13-16-301
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Within 10 days of official canvass (Primary Election)	Deadline for successful <b>primary election</b> write-in nominees to file a written Declaration of Acceptance.	13-10-204
October 10	Date general election absentee ballots must be available for in-person voting if the election is conducted as a <b>polling place election</b> .	<u>13-13-205</u> <u>1-1-307</u>
	Close of regular voter registration for general election (registration forms postmarked by this date and received within 3 days are accepted for regular registration).	<u>13-2-301</u>
	Beginning of period during which election administrators publicly test and certify that each voting machine used in an election is performing properly before the election.	13-17-212
October 11	Late Registration begins – General Election.	<u>13-2-304</u>
October 13	Registration forms postmarked by October 10 and received by this date are accepted for regular registration.	13-2-301(3)
October 18 – 23	If conducting election by mail ballot, absentee ballots are sent during this period. A single mailing date must be chosen that is 20-15 days before election.	13-19-207(1)
October 28 – November 5	Election administrators must publish: a diagram showing the voting system and a sample of the ballot layout, a statement of the locations where voting systems to be used by voters are on public exhibition, and instructions on how to vote.	13-17-203
	Election administrators must publish locations of the precinct polling places, including accessibility designations for each polling place.	13-3-105(2) 13-3-207
November 2	Election administrators in counties that qualify, may opt to conduct early preparation of absentee ballots as provided in statute and administrative rule.	13-13-241(7), (8) 44.3.2204 ARM
November 3	Beginning of period for printing of general election precinct register.	13-2-116(1)
	After 5:00 p.m. – Beginning of period for qualified electors who are prevented from voting at the polls as a result of illness or health emergency, occurring between 5:00 p.m. of the Friday before the election and 8:00 p.m. on election day, to request to vote by special absentee ballot.	13-13-211(2) 13-13-212(2)
November 6	Noon - Deadline for application to be made for general election absentee ballot.	13-13-211(1)
	<b>Noon</b> - Absentee ballots are issued to late registrants up until this time on the day before election day; late registrants who submit a registration form after noon must return to the election office on election day to receive an absentee ballot (general election).	13-2-304 *Modified by court ruling to have late registration end at 8:00 pm on election day.
November 7	MUNICIPAL GENERAL ELECTION	13-1-104(3)
	Election administrators or designees must randomly test and certify 10% of each type of voting system (a minimum of one per county), to validate the accuracy of voted paper ballots with the voting system results.	44.3.1713(1)(f) ARM
	8:00 p.m End of late registration (or when all individuals in line at 8:00 p.m. have registered).	13-2-304 *Modified by court ruling to have late registration end at 8:00 pm on election day.
November 8 – 13	Period during which election administrators may open a package containing a precinct register to resolve provisional ballots.	13-15-107(7)(b) 13-15-301(2)
November 13	3:00 p.m. – Deadline for election administrators to receive Federal Write-In Absentee Ballots (FWABs) that were sent by absent military and overseas electors by 8:00 p.m. on election day.	13-21-206
	3:00 p.m. – Counting of provisional ballots that are not resolved by the end of election day may not begin prior to this date and time.	13-15-107(8)

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After Election	The commissioner must, by written statement, notify the public official responsible for issuing a certificate of nomination or election that a candidate or the candidate's treasurer has complied with the provisions of this chapter as described in subsection (1) and that a certificate of nomination or election may be issued.	13-37-127
November 21	<b>General Election</b> Canvass completed – Board declares elected the individuals having received the highest number of votes cast for each office and proclaims adoption or rejection of ballot issues.	13-15-401 13-15-405
Within 5 days of official canvass	Deadline for unsuccessful general election candidates to apply for a recount, if applicable.	13-16-201 13-16-301
Within 10 days of official canvass	Deadline for successful general election write-in candidates to file a written Declaration of Acceptance.	13-15-111

### **Voter Information**

#### My Voter Page

Visit the Secretary of State's webpage at <u>sosmt.gov</u> or the <u>My Voter Page</u>:

- Check your voter registration and absentee status.
- Find your polling place\*, including a map with directions to the polling place.
   \*The polling place listed is for statewide primary/general election, contact your County Election Administrator to verify polling locations for Municipal Elections.

#### **Filing for Office**

- A candidate may not file for more than one public office except as outlined in 7-1-205, MCA.
- Individuals cannot file for nonpartisan offices as independent candidates or as political party candidates.

#### **Late Registration**

- An elector may register or change their voter registration information after the close of regular registration by appearing at the county election office or designated location by 8:00 pm on Election Day.
- Absent military and overseas electors are eligible for late registration, go to sosmt.gov for detailed information.

#### **Polling Places**

 According to <u>13-1-106</u>, MCA, polls must open from 7:00 a.m. to 8:00 p.m., except polling places with fewer than 400 registered polling place voters. They must open from at least noon to 8:00 p.m. (or until all registered voters in any precinct have voted). Contact your county election office for polling location and hours.

#### Accepted forms of identification (ID) at the polling place

- All voters must present ID when voting at the polling place.
- ID can be any **current** photo ID with the voter's name, or if photo ID is not available, a **current** utility bill, bank statement, paycheck, notice of confirmation of voter registration, government check or other government document that shows the voter's name and **current** address. More detailed information can be found at <a href="https://sosmt.gov/voter-id/voter-in-person-id-options/">https://sosmt.gov/voter-id/voter-in-person-id-options/</a>.

#### **Provisional Ballots**

- Voters whose eligibility or identity cannot be determined are allowed to vote a provisional ballot.
- Proof of registration or required identification must be provided to the county election office by 5:00 p.m. the day after the election or mailed to the county election office by the day after the election.
- Pursuant to <u>13-15-107</u>, MCA, counting provisional ballots that are not resolved by the end of election day may not begin prior to 3:00 p.m. the sixth day after the election.
- Election officials shall notify each elector who cast a provisional ballot, by the most expedient means possible, whether the elector's ballot was counted, and the reason(s) why or why not.

#### **Additional Voter Resources**

Contact the <u>county election office</u> directly or Secretary of State at <u>soselections@mt.gov</u> or visit <u>sosmt.gov</u>.

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