Request for Records Disposal or Transfer Authorization RM60

ENTITY	:Sander	s County	Justice Court	PHONE: 406-827-6941				E	E-MAIL: carl.marquardt@mt.gov				
CONTACT: Carl Marquardt				-									
ADDRESS: PO Box 519, Thompson Falls, MT 59873				DISPOSAL NUMBER: 2022-01									
	nistration	-Local G	D FORM TO: <u>SOSLocalGovtRecCom@i</u> overnment Services, P.O. Box 200547, H he local government entity must determi	Ielena, MT 5962	20-0547							Department of	
Schedule #	tem #	Page #	Description of Records (Include description from schedule a case # or other identifying information	-	Inclusive Dates		Confidential *	10 Year Rule	Disposal Approval (Committee only)		Agency Comments	Audit History or Committee Comments	
			to your office)		From	То	Confie	10 Ye	Yes	No			
4	4		Example: Bank Statements		10/2001	10/2002		x	x				
8	32	MR13	Example: Commission Records-Minutes		01/1950	10/1990		x	х		Microfilmed		
12	41e		Example: Marriage Licenses		08/1907	09/1972		х		х			
10	3	10	Criminal Cases A&K		01-2000	12-2011		~	V			Retain 10 years from denial, dismissal or o	
10	4	11	Orders of Protection B		01-2011	12-2011		~	V			Retain 10 years from dismissal or date fina	
10	4	11	Civil Cases A		01-2000	12-2011		~				Retain 10 years after closing case	
10	2	7	Fiscal Records B,C,G,J		01-2009	12-2014			~			Retain for Audit + 7 years	

In accordance with 2-6-1202, 7-5-2132, 7-5-4124 and 20-1-212 and upon the order of the governing body, we the undersigned affirm the records listed on this disposal request are not subject to any litigation, legal or regulatory hold, and any financial records listed have been audited. See Notification on Central Registry (Ten Year Rule) below. Typed name below is acceptable as the signature.

Authorized Local Government Representative:	Date: 8-26-2022	Phone: 406-827-6953									
Name: Douglas S Dryden											
Title: Justice of the Peace											
Records Custodian:	Date: 8-26-2022	Phone: 406-827-6941									
Name: Carl Marquardt											
Title: Justice Court Clerk											
LOCAL GOVERNMENT SUBCOMMITTEE SIGNATURES REQUIRED FOR DISPOSAL APPROVAL											
Department of Administration Committee Member: Daniel Bradford Obrien Name: Daniel Bradford O'Brien Date: 11/4/2022											
Name: Daniel Bradford O'Brien	fora Vorun	Date: 11/4/2022									
Signature:	,										
Montana Historical Society Committee Member:											
Name: Richard R. Aarstad	Date: 11-22-2022										
Signature:											
Local Government Committee Member											
Name: Palae Trautwein	Date:										
Name: Paige Trautwein Signature: Paige Trautwein 11/14/2022											
Parge Prantoun	11/14/2022										
NOTIFICATION ON CENTRAL REGISTRY											
Per MCA 2-6-1205, public records listed on this form that more than ten (10) years old and are approved for disposal may not be destroyed until they											
have been listed on a central registry and offered to various agencies and the public for 60 days.											
Request for Records Disposal or Transfer Authorization have been listed on the central registry Unclaimed records may be disposed 6											
Completed by Name: Andy Ritter Signature:		days after this date: $\frac{12}{12}$									
Name: Andy Ritter Signature:		12/12/2022									
TEN YEAR RULE:											
Public records more than ten (10) years old approved for destruction may not be destroyed for 60 days after the date listed on the central registry.											
Certificate of Transfer/Destruction/Disposition Comments											
I hereby attest that I have destroyed, transferred or retained records as designated by the Local Government Subcommittee. If transferred, I have											
noted in the "Comments" field above, the entity to which the records have been relocated.											
Name: Title:		Date:									
Signature:											