



State Records Committee

Meeting Agenda/3rd Quarter

Friday November 13th, 2020

Via Zoom

1:00 pm – 3:00 pm

Committee Members:

Ray Dagnall	Jodie Foley	Deb Butler	Dawn Anderson	Pete Wiseman	Bowen Greenwood
Audrey Hinman	Guylaine Gelinas for Raph Graybill	Sundi West	KarenDe Herman	Danielle Vincent	

Non-Committee Members:

Rich Aarsted	April Sparks	Kurt White	Rebecca Cooper	Ben Howard	

Agenda Topics:

Agenda Item	Requestor	Action	
Roll Call	Ray Dagnall	Information	:45
SRC Legislative Report	Ray Dagnall	Information	4:15
Email policy review and changes	Ray Dagnall	Information	9:30
Microsoft Teams and Records Mngmt	Ben Howard- SITSD/Ray Dagnall	Information	31:10
Rolling Disposal Form changes	Ray Dagnall	Information	46:50
Adjourn	Ray Dagnall	Information	1:03:14

Next Meeting:	To be determined by members availability. Must meet at least quarterly.
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